



## Policy: IMIA Board

### 1. Eligibility

1.1. The Officers, i.e. the President, President Elect, Secretary and Treasurer, and the Vice Presidents (except regional Vice Presidents) shall be elected by the General Assembly from among its Member Societies (not necessarily their appointed representatives).

1.2. The President has the right to appoint a temporary alternate from among members of the Board during his/her term of office.

1.3. The Chief Executive Officer is an ex officio non-voting member of the Board and attends the Executive Committee meetings.

1.4. Liaison Officers to Affiliate Member organisations are ex officio, non-voting members of the Board.

### 2. Vice-Presidents

2.1. There shall be five vice-presidents (VPs), with the following areas of responsibility:

- VP MedInfos
- VP Membership
- VP Services
- VP SIGs and WGs
- VP Special Affairs

2.2. A maximum of eight vice presidents may be elected, and additional or revised areas of responsibility determined.

### 3. Regional Vice-Presidents

3.1. The liaison officers appointed by Regional Members shall be designated Regional Vice-Presidents to IMIA.

3.2. They are voting members of the Board.

### 4. Terms of Office of the Members of the Board

4.1. The term of office of the President shall be from the end of one MedInfo conference to the end of the next. A President may not serve two consecutive terms.

4.2. Two years before the end of term for the President, the new President can be elected and during those two years have the title President Elect.

4.3. After completion of a term of office the outgoing President shall be a member of the Board for two years, with the title Past President.

4.4. The term of the VP MedInfo shall be from the end of one MedInfo to the end of the next. The term of any other Officer or vice-president is three years. An Officer or vice-president may not be elected or appointed to the identical office for more than two consecutive terms. Incomplete terms shall not count.

4.5. If a person who was elected to the Board resigns or dies while in office, the General Assembly may elect a successor for the unexpired portion of the term. In case of emergency, the Board shall be entitled to elect a temporary successor for the period until the General Assembly meets again.

4.6. Board Members can be discharged for a misdemeanor by a two-thirds majority vote of Member Societies, either represented in person or by proxy at a meeting of the General Assembly or voting electronically.

4.7. A Board Member who has not attended two consecutive Board Meetings may be deemed to have resigned and a successor may be appointed

#### 5. Quorum, Majority and Authority

5.1. The Board may conduct its business if at least half of its members are present.

5.2. Decisions of the Board shall be made by a simple majority of the members present. In the case of an electronic vote a simple majority of those voting shall apply. Failure to respond to a call for electronic vote shall be counted as abstention. The Chair has an additional vote which may be used to break a tie vote.

5.3 The Board may establish Standard Operating Procedures to define:

1. Procedural aspects of IMIA's policies,
2. Specific duties and responsibilities of Officers and other members of the Board not defined in policies
3. Rules and guidelines for specific IMIA activities or events, and
4. Such other matters as deemed appropriate

#### 6. Meetings

6.1. The Board shall decide on the dates and places of its meetings. It may convene at any time the President deems necessary. It shall also convene within two months, following the request of a majority of its Members.

6.2. The Board shall approve the minutes of each Board meeting at its next Board meeting.

**Status:** Approved 26<sup>th</sup> August 2019

by the General Assembly in Lyon, France

(Replaces IMIA Board policy approved 21<sup>st</sup> August 2019 by the General Assembly in Hangzhou, China)