



IMIA Conflict of Interest Policy

1. General

The purpose of this policy is to ensure that transactions of the Board of IMIA are conducted in such a manner as to pursue, and be perceived to pursue, the interests, goals and objectives of the Association. Accordingly, a member of the Board of IMIA shall not participate in any transaction involving IMIA from which they may, directly or indirectly, benefit or gain advantage for themselves or for their associates.

2. Disclosure

Where the potential for a conflict of interest exists in a transaction being considered by the Board, the member shall:

1. Disclose all actual, potential or perceived conflicts of interest to the Board,
2. Refrain from participating in the ensuing discussions, except where authorized by the Board to do so.
3. Where a vote is called for the transaction, abstain from voting.

No member shall place themselves in a position of conflict between their duty to IMIA and self-interest, irrespective of the absence of profit in the transaction under consideration.

3. Specific Guidelines

In order to avoid the perception of conflict of interest within and outside of the organization the following guidelines apply:

1. No elected member of the Board shall be in the employ of, or contracted to, another member of the Board. Where this becomes the case, one of the subject members shall tender their resignation to the Board and to the General Assembly.
2. Excepting the recommendations for Working Group Chairs and Co-chairs to the General Assembly, recommendations for appointments to the chairs of IMIA committees and other like offices shall normally avoid situations where an employer — employee or a formal personal relationship exists between the candidate and a member of the elected Board.

4. Policy Application

This policy shall apply to all elected members of the Board, and, except where otherwise noted, to members of the extended Board.

Guests of the Board are expected to respect the spirit of the policy.

The Nominating Committee shall be guided by this policy.

Working Groups and Special Interest Groups of IMIA are encouraged to adopt like or similar policies.

Other bodies appointed by IMIA, such as the Awards Committee and the Financial review committee, should follow the same principles whenever applicable

Status: Approved 12st August 2017

by the General Assembly in Hangzhou, China

(Replaces Policy/SOP approved 1st September 2001 by the General Assembly in London, United Kingdom)